A/E ArthurEricksonPlace

Colliers

WORK PERMIT REQUEST

TENANT INFORMATION

Date: _____

Company: _____

Tenant Contact Name: _____

Contact Number: _____

Contact Email: _____

WORK DATES AND TIMES

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

WORK TO BE PERFORMED

☐ Plumbing ☐ Repair/Maintenance/Painting ☐ Move Furniture Items In/Out, Furniture Relocation ☐ Cleaning

☐ Access to Electrical Room ☐ Fire Protection/Sprinkler ☐ Construction (Misc.) ☐ Security

☐ Hot Work ☐ Communications ☐ Electrical/Mechanical ☐ Other

DESCRIPTION OF WORK TO BE DONE AND LOCATION OF WORK: _____

_____

_____

CONTRACTOR/TENANT NEEDS

Contractor Company: _____ Office Number: _____

Contractor's On-Site Employees: _____ On-Site Contact Number: _____

Security to provide suite access? ☐ Yes ☐ No Start Time: _____ End Time: _____

Security supervision required? ☐ Yes ☐ No Start Time: _____ End Time: _____

Service/Freight elevator required? ☐ Yes ☐ No Start Time: _____ End Time: _____

(Available: Mon-Fri before 7am, 8:30am to 11:30am, 1:30pm - 3:30pm, 24hrs Sat, Sun & Holidays, 20 min. limit 6:00am-6:00pm

After hours HVAC required? ☐ Yes ☐ No Start Time: _____ End Time: _____

After hours lighting required? ☐ Yes ☐ No Start Time: _____ End Time: _____

Smoke by-pass required? ☐ Yes ☐ No Start Time: _____ End Time: _____
(Qualified fire watch personnel required)

Sprinkler impairment required? ☐ Yes ☐ No Start Time: _____ End Time: _____
(Qualified fire watch personnel required)

Other? ☐ Yes ☐ No Start Time: _____ End Time: _____

NOTES:
Security personnel required to provide access (tenant representative is unavailable)
Security supervision will be provided at the rate of **$35/hr (min. 4 hours) plus a 15% administration fee.** Holidays and overtime charges may apply.
After hours HVAC will be provided upon request at the rate of **$75/hr plus a 15% administration fee.**

Authorized by: _____
(Management Signature)

Date: _____

Tenant/Contractor Signature: _____

1075 West Georgia - FREIGHT ELEVATOR CAPACITIES

	DOORS (W x H)	ELEVATOR DIMENSIONS (W x D x H)	WEIGHT LIMIT
Low-Rise Freight	84" x 42"	79" x 62" x 120"	1,590 kg
High-Rise Freight	84" x 42"	79" x 62" x 120"	1,590 kg

Please submit Work Permit Request to: service.centre@colliers.com
and please cc: elena.stojanovska@colliers.com